

CONSTITUTION approved 19/5/16 AGM

ANGLO-ASIAN ODONTOLOGICAL GROUP (AOG)

1. THE NAME OF THE ASSOCIATION AND REGISTERED OFFICE

The Association shall be known as the "ANGLO-ASIAN ODONTOLOGICAL GROUP" previously "ASIAN ODONTOLICAL GROUP", herein after called "THE ASSOCIATION" or "AOG". The registered office of the ASSOCIATION is to be in England.

2. OBJECTS AND AIMS OF THE ASSOCIATION

The aims & objects of the ASSOCIATION shall be: —

- (A) To promote and advance current concepts of dentistry in order to improve dental services to the public.
- (B) To raise and maintain the standards of dental practice for the benefit of the public.
- (C) To find ways of easing communication problems caused by cultural differences of those who seek treatment as well as those who provide the services.
- (D) To establish links with professional establishments and colleagues in the United Kingdom and abroad with the view of determining the dental and other needs of the poor and handicapped and assisting such members of the public whenever possible.
- (E) To undertake research that will benefit the profession and the public.
- (F) To engage in such other activities as the ASSOCIATION shall from time to time consider to be in the interest of the profession and the public.
- (G) To enter into collaboration with trade for the benefit of her members or for raising funds for charity. This may include appointment of "preferred dealerships"

3. POWERS OF THE ASSOCIATION AND ITS COUNCIL

The ASSOCIATION, acting through the Council shall have lawful authority:

- (i) To purchase land, and thereon to erect and furnish any buildings as may be deemed desirable.
- (ii) To raise funds by borrowing monies up to any amount, and to give security, charge or bond for securing repayments of the same.
- (iii) To hold, purchase or take on lease any land, and to sell, exchange, mortgage or lease, or build upon that land with the power to alter, pull down buildings and rebuild upon that land, and the purchaser, assignee or mortgagee or tenant shall not be bound to enquire as to the ASSOCIATION'S authority to sell, exchange, mortgage or lease, and the receipt of the ASSOCIATION shall be discharge of all monies arising from or in connection with a sale, exchange, mortgage or lease.
- (iv) To employ and remunerate such staff and advisers, whether serving full-time or part-time, temporary or permanent as may be required in the furtherance of the aims and objects of the ASSOCIATION.

4. MEMBERSHIP

(A) ORDINARY MEMBERS

Any individual who is eligible to be on the Dental or Medical Register, or who hold such other qualifications that the Committee or Council may approve on an individual basis. The number of members shall not be limited.

(B) ASSOCIATE MEMBERSHIP

The Council/ Committee may admit any person who is an ancillary worker under The Dentist's Act 1984 to be an associate member of the AOG provided that they are:

- (i) Not entitled to hold Executive appointments,
- (ii) Not entitled to vote at the General Meeting,
- (iii) Their subscriptions shall not exceed those of full membership.

(C) HONORARY MEMBERSHIP

The Council may elect as honorary members such individuals whose connection with the ASSOCIATION is considered by the Council to be advantageous to the organisation, profession and/or the public.

(D) STUDENT MEMBERSHIP

Any clinical undergraduate student of a recognised dental or medical school may apply for student membership.

(F) APPLICATION TO MEMBERSHIP

A candidate for admission shall make a written/online application to the Secretary of the ASSOCIATION or to the Membership Secretary for submission to, and acceptance by the Council. The Council may refuse to accept a candidate for membership of the ASSOCIATION, if such a member is deemed inappropriate to hold the values of the ASSOCIATION or may bring the ASSOCIATION to disrepute.

(G) SUBSCRIPTIONS

Subscriptions payable by members shall be such sums as determined by the Committee or Council of the ASSOCIATION. All members of the ASSOCIATION shall pay the ASSOCIATION through its Registered Office such annual subscriptions as shall be prescribed from time to time by the ASSOCIATION.

Annual subscriptions shall be payable in advance and shall fall due on the 1st of January each year. Where Council agrees increases in subscription, such increases shall not take effect until the 1st of January in the ensuing year. Subscriptions are due on the 1st of January each year.

Subscriptions paid after the members election covers the residue of the year. Joining later in the year will not qualify for any rebate.

(H) CESSATION OF MEMBERSHIP

- (i) On death.
- (ii) If members fail to pay their subscriptions by the 1st March in the year it is due.
- (iii) By notice in writing to the Secretary of the ASSOCIATION. A resigning member shall not be entitled to any refund of subscription.
- (iv) Failure to conform to conditions for continuation of membership.



- (v) A member may be suspended or expelled. The Council shall have the power to suspend or expel a member and shall do so by a formal resolution that the individual's continued membership is not in the best interest of the ASSOCIATION.

This motion shall be proposed by a Council member and must be approved by all the Council/Committee members present. The member must be given a minimum of 28 days notice of the proposed resolution and shall have the right to make written representations or appear before the Committee in person.

(I) RE-ADMISSION TO MEMBERSHIP

Re-admission to membership would be within the absolute discretion of the Council/Committee and on such terms or conditions as determined by the Council or Committee.

(H) SUBSCRIPTIONS

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Annual subscriptions shall be payable in advance and shall fall due on the 1st of January each year. Where Council agrees increases in subscription, such increases shall not take effect until the 1st of January in the ensuing year. Subscriptions are due on the 1st of January each year.

Subscriptions paid after the members election covers the residue of the year, except for before the 1st of June each year, shall be 50% of the annual rate.

(I) CESSATION OF MEMBERSHIP

(i) On death.

(ii) If members fail to pay their subscriptions six months after which it falls due.

(iii) By notice in writing to the Secretary of the ASSOCIATION. A resigning member shall not be entitled to any refund of subscription.

(iv) Failure to conform to conditions for continuation of membership.

(v) A member may be suspended or expelled. The Council shall have the power to suspend or expel a member and shall do so by a formal resolution that the individual's continued membership is not in the best interest of the ASSOCIATION.

This motion shall be proposed by a Council or Committee member and must be approved by all the Committee members present. The member must be given a minimum of 28 days notice of the proposed resolution and shall have the right to make written representations or appear before the Committee in person.

(J) RE-ADMISSION TO MEMBERSHIP

Re-admission to membership would be within the absolute discretion of the Council/Committee and on such terms or conditions as determined by the Council or Committee.

5. OFFICERS OF THE ASSOCIATION AND COUNCIL/COMMITTEE

- (A) The officers of the Council shall consist of:



- (1) The President, Immediate Past President, President Elect/President Designate
- (ii) The Secretary
- (iii) The Treasurer
- (iv) Social Secretary
- (v) Membership Secretary
- (vi) Up to 2 other elected members from ordinary membership from which appointments could be made to other offices as determined by the Council
- (vii) Trustees of the AOG Foundations Trust shall be ex officio members of the Council

- (B) The Committee shall consist of additional co-opted members as nominated by Council. The co-opted committee members will not have voting rights at the Council meetings.

The Council shall meet at its discretion, whenever necessary, to conduct the business of the ASSOCIATION according to the constitution. Where sensitive issues are being discussed/voted they may be asked to step outside at the discretion of the chair person

- (D) THE PRESIDENT

The President shall be the senior officer of the ASSOCIATION, and shall represent the ASSOCIATION in such ways and upon occasions as he or she is requested to do so by the Council. The term of office will normally be 1 year

The office of President-Elect/Designate shall be filled by annual election, but he/she may not be re-elected for a further period until the elapse of an interval of two years.

The President-Elect shall be the President in the following year. President Designate will be effectively President in-waiting so will become President Elect the following year after appointment.

- (E) THE SECRETARY

The Secretary of the ASSOCIATION shall be responsible for controlling the work of the Secretarial Staff and the activities of its paid and unpaid advisers/administrators.

The Secretary shall convene all ordinary and special meetings of the ASSOCIATION, The Annual General Meeting and all meetings of the Council or its Committees and the panels of the ASSOCIATION. The Secretary shall also convene all meetings of ad hoc committees and panels unless otherwise agreed. The Secretary shall ensure that minutes are recorded of all meetings held under the auspices of the ASSOCIATION, and that proper records are kept of all the activities of the ASSOCIATION and its committees and panels.

The Office of Secretary shall be filled by annual election and a retiring secretary may be re-elected annually up to a maximum period of five years of continuous term of service.

- (F) THE TREASURER

The Treasurer of the ASSOCIATION shall be responsible for ensuring the maintenance of properly kept accounting records, and for the submission of the audited annual accounts of the ASSOCIATION at the Annual General Meeting. The Treasurer shall have the overall responsibility of all payments by cheque or online made by the ASSOCIATION, and all cheques shall carry two signatures from any of three nominated members of Council.

The office of the Treasurer shall be filled by annual election and a retiring Treasurer may be re-elected annually up to a maximum period of five years of continuous term of service.

- (G) MEMBERSHIP SECRETARY



The Membership Secretary shall be responsible for the organisation, marketing and advertising relating to the promotion and subsequent recruitment of members to the ASSOCIATION. He shall be elected annually and shall have a maximum term of continuous service of five years.

(H) SOCIAL SECRETARY

The Social Secretary shall be responsible for the organisation, arrangements relating to the bookings, catering and sponsorship of all social events, seminar meetings and other functions held by the Association.

He shall be elected annually and shall have a maximum term of continuous service of five years.

6. ELECTIONS

Nominations proposed and seconded, must be received in writing at least 14 days prior to the A.G.M. Elections at the AGM shall be by ballot.

7. THE COUNCIL AND ITS DUTIES

The Council of the ASSOCIATION shall be the Governing Body of the ASSOCIATION. A quorum of four members will be required for a meeting to be validated.

The Council shall be responsible for:

- (i) Supervising the work and activities of the ASSOCIATION generally and ensuring that the Constitution and Rules are enforced.
- (ii) To liaise with the Secretary in the employment of staff and advisers as it may at any time be considered appropriate to employ together with the employees remuneration and terms of service, though this may be delegated to the Secretary.
- (iii) Deciding on the composition and functions of sub-committees and working parties and electing members to them.
- (iv) To determine if any branches are to be established including their number and location within the U.K. The Council shall make branch rules and decide on any grants that may be paid to the branches so established.

(E) CHANGES TO THE CONSTITUTION

- (i) Any proposed changes to the Constitution and byelaws of the ASSOCIATION shall be submitted in writing to the Secretary. The Secretary shall send written notice to the members setting forth the proposed changes to be considered at the A.G.M. or at a special meeting called for the purpose not less than 14 days prior to such a meeting.
- (ii) Only at the A.G.M. or extraordinary general meeting convened for the purpose shall there be a discussion relating to any proposed change in the Constitution and the byelaws of the ASSOCIATION.
- (iii) For the adoption of any change in the Constitution or byelaws a majority of two thirds of the members present shall be required.

10. INSPECTION OF ACCOUNTS BY MEMBERS

Any member of the ASSOCIATION having an interest in the funds of the ASSOCIATION shall have the right to attend the designated office of the ASSOCIATION for the purpose of inspecting the books of the ASSOCIATION. This is subject to reasonable notice of such a wish to do so being sent by registered letter to the ASSOCIATION at the address publicised on the website.

11. NEUTRALITY OF THE ASSOCIATION



The AOG shall maintain its neutrality in all matters. It shall not allow any political, racial or religious discussions to take place at any of its meetings.

12. EQUAL OPPORTUNITIES

The AOG is committed in its belief of equal opportunities and equal treatment to all sections of the community. The ASSOCIATION will endeavour to channel its funds to the area of greatest need.

13. RULES OF PROCEDURE AT ALL MEETINGS

a. **Quorum.** The quorum at a meeting of the Society is 8 members and at meetings of the Executive is 4 members.

b. **Voting.** Save as otherwise herein provided, all questions arising at any General or Council meeting shall be decided by a simple majority of those present and entitled to vote there at. Every member shall have one vote and not exercise more than one vote notwithstanding that he or she may have been appointed to represent two or more interests. In the case of an equality of votes the Chairman of the meeting shall have a second or casting vote.

c. **Minutes.** Minute books shall be kept by the Council and all other committees, and the Secretary shall enter therein a record of all proceedings and resolutions. The minutes of each meeting shall be ratified at the subsequent meeting.

d Any officer who fails to attend three consecutive meetings of the Council without just explanation and prior notification may be removed from the office by the President.

14. WINDING UP

If for any reason the ASSOCIATION is wound up, the assets of the ASSOCIATION will be distributed to any other charity, which shares similar interests, and as nominated by the Council. There shall be no resulting trust to any member or his beneficiary.



19/5/16.

MR. PROMODH DATTA (President AOG)



M K VASANT Secretary



Mahesh Patel Treasurer